

MEADOW COMPUTERS

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'MICRO-TRADER'

INTEGRATED ACCOUNTS FOR THE SMALL BUSINESS

'MICRO-TRADER' consists of Fully Integrated Sales, Purchase and Nominal Ledgers.

'MICRO-TRADER' has been designed by a businessman to meet the needs of the businessman.

'MICRO-TRADER' keeps the up to date information required as the basis of management decisions.

'MICRO-TRADER' FEATURES

- * Quick entry of information and easy error corrections
- * Fully Integrated Program - No repetitive entries
- * Prints INVOICE, CREDIT NOTE, STATEMENT, REMITTANCE ADVICE
- * Prints PROFIT AND LOSS ACCOUNT + BALANCE SHEET
- * Large capacity - up to 450 Accounts in each ledger
4000 transactions per month
- * NOMINAL posting for INCOME, EXPENSES, ASSETS, LIABILITIES
- * Auto Entry of date - comprehensive Batch Number system
- * Unique 'CASHUP' routine for retail businesses
- * Report Printing available on screen or printer
- * Full VAT facilities and printout of VAT Return
- * Up to 6 Bank accounts
- * Additional Integrated STOCK CONTROL with 4000 stock lines

'MICRO-TRADER' is easy to use and offers a COMPLETE high capacity accounts program for only £200 + VAT

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                MAIN MENU
MEADOW                25.06.85
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1 SALES LEDGER
2 PURCHASE LEDGER
3 NOMINAL LEDGER
4 FINAL ACCOUNTS
5 MAINTIAN
6 ENTER TODAYS DATE
Esc SYSTEM CLOSE DOWN
Please select your option

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MAIN MENU

The MAIN MENU gives access to all ledgers. Today's date once set, is entered when required with one key. A Batch Number system is included. The System Close Down routine includes Back-Up facilities to ensure full security of all information.

MAINTAIN

Information required to set up the system is entered to the Maintain program. This includes the Company Name and Address which is stored for future printouts. Up to 10 VAT rates can be defined. Printer requirements, Statement Periods and Settlement Discount Rate can also be set.

SALES LEDGER

Customer accounts can be Created, Amended, and Deleted as required. Each account can be accessed by Name or Account Number. Name, Address, and Reference are stored for each customer and a Credit Limit can be allocated to each account if desired. All transactions are entered through the Post Transactions Menu below, and automatically updated to the Nominal Ledger as required. A full range of reports is available from the Print Reports Menu.

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                SALES - LEDGER
MEADOW                25.06.85
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1 CREATE/AMEND ACCOUNTS
2 POST TRANSACTIONS
3 PRINT REPORTS
4 PERIOD END
Esc RETURN TO MAIN MENU
Please select your option

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                SALES - POST TRANSACTIONS
MEADOW                25.06.85
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1 RAISE INVOICE
2 RAISE CREDIT
3 POST PAYMENT
4 RAISE STATEMENT
5 JOURNAL POSTING
6 ACCOUNT REPORT
7 ENTER ACCOUNT NUMBER
Esc RETURN TO SALES MENU
Please select your option

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POST TRANSACTIONS

The user can enter an 8 Character Stock Number, 24 Character description, Quantity, Selling Price, and VAT Code to create Invoice and Credit Notes. Individual discounts and Settlement discounts are catered for. The Invoice and Credit Note can be printed. Payments received, with discount if appropriate, can be posted to each account. Statements on individual accounts can be raised and printed out. An 'All Statements' routine will print Statements for all accounts with an outstanding balance. The Account Report details the current state of the account.

PURCHASE LEDGER

Suppliers accounts can be Created, Amended, and Deleted as required. Each account can be accessed by Name or Account Number. Name, Address, and Reference are stored for each customer with a Settlement Period and Discount Rate. All transactions are entered through the Post Transactions Menu similar to the Sales Ledger (above), and automatically updated to the Nominal Ledger as required. Statements received can be checked and paid. A full range of reports is available in the Print Reports Menu.

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                PURCHASE - LEDGER
MEADOW                25.06.85
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1 CREATE/AMEND ACCOUNTS
2 POST TRANSACTIONS
3 PRINT REPORTS
4 PERIOD END
Esc RETURN TO MAIN MENU
Please select your option

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NOMINAL LEDGER

Create/Amend accounts gives the user complete control over the setting up, amending and deleting of Nominal Accounts. Up to 400 accounts are available to cover Income, Expenditure, Assets and Liabilities. Comprehensive facilities covering every area of business activity are available. A full Double Entry Book-keeping System with Trial Balance provides complete accuracy and security. The Post Transactions Menu allows the user to enter everyday transactions quickly and easily. Features include a unique 'CASHUP' facility

covering the daily posting of cash received, cash expenses paid out and a daily banking if required. Up to six Bank Accounts can be created. Full V.A.T. information is stored. It can be checked at any time and is printed out when required for the V.A.T. Return. The Nominal ledger has direct access to the Final Accounts printouts and the full range of reports provided by the Print Reports Menu. (See below)

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                NOMINAL - LEDGER
MEADOW                                25.06.85
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1  CREATE/AMEND ACCOUNTS
2  POST TRANSACTIONS
3  PRINT REPORTS
4  V.A.T. ROUTINE
5  PERIOD END
6  FINAL ACCOUNTS
Esc RETURN TO MAIN MENU
Please select your option
    
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PRINT REPORTS

The Print Reports Menu in each ledger gives access to a range of reports appropriate to that ledger. These include a list of all accounts set up. An Account Report giving full details of any account with all transactions currently on file. An Audit Trail can list all the transactions held on disc or any individual Batch with totals. Specialist reports cover Aged Debtors and Creditors in the Sales and Purchase Ledgers and the Trial Balance in the Nominal Ledger.

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                NOMINAL - PRINT REPORTS
MEADOW                                25.06.85
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1  LIST OF ACCOUNTS -P-
2  ACCOUNT REPORT   -S-
3  ACCOUNT REPORT   -P-
4  AUDIT TRAIL      -S-
5  AUDIT TRAIL      -P-
6  TRIAL BALANCE    -P-
Esc RETURN TO NOMINAL MENU
Please select your option
    
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PROFIT AND LOSS ACCOUNT-YEAR TO DATE

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MEADOW                                25.06.85
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Year to 31.05.85
48050.72  SALES                                813.19
 8509.96  OPENING STOCK                            12277.62
34699.24  Add PURCHASES                            975.50
43209.20                                13253.12
12277.62  Less CLOSING STOCK                            12976.00
30931.58  Cost of Goods Sold                            277.12
17119.14  GROSS PROFIT                                536.07
48050.72                                813.19   813.19
17119.14  GROSS PROFIT                                536.07
          STAFF
4283.14  210 WAGES (STAFF)                            200.00
          OCCUPANCY
 264.22  225 HEAT & LIGHT                            35.27
          MERCHANDISING
1165.81  201 MOTOR COSTS                             8.70
  49.56  202 ADVERTIZING                            18.75
          ADMINISTRATION
  83.94  200 POSTAGE                                1.60
114.93  203 STATIONERY                            7.70
7233.05                                272.02
3049.74  NETT PROFIT                                264.05
10272.79                                536.07   536.07
    
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FINAL ACCOUNTS

The normal trading reports of Profit and Loss account and Balance Sheet can be printed out when ever required. The Year to Date reports can be updated on a monthly basis to provide a record of trading through the year. At the end of the financial year, running the Year End and Final Account report will produce the normal end of year Profit and Loss account with expense accounts etc. set to zero and their recent closing balances shown in the left hand column ready for the new years trading.

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STOCK - POST TRANSACTIONS
MEADOW                               25.06.85
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1 RAISE INVOICE
2 RAISE CREDIT
3 CASH SALES
4 STOCK RECEIVED
5 STOCK ADJUSTED
6 STOCK WRITEOFF
Esc RETURN TO STOCK MENU
Please select your option

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STOCK CONTROL

The 'Micro-Stock' program is fully integrated with 'Micro-Trader' accounts and can be added at any time. The program allows the Creating, Amending and Deleting of up to 4000 stock items. Each Item is accessed by an 8 character user defined Stock Reference. Also stored is a 24 character Description, Department Code, Product Type Code, Suppliers Code and Re-order Level. The Cost Price, Selling Price and V.A.T. Code are also stored together with Quantity Held (to 2 decimal places) and Turnover-year to date. The Post

Transactions Menu gives access to the Invoice and Credit Note Routines. Stock details and Selling Price are automatically entered when the stock number has been entered. Additionally, items not recorded on the stock file can be entered manually, together with non-stock items such as service and labour charges. Cash Sales cover items sold for cash individually or in bulk, at the end of the days trading. A printed cash invoice can be produced. Stock is Received at Packing Note level and added to the Stock Held. Any changes to description and pricing can be made at this stage. Stock Items can be amended at any time to cover stock movement or consolidation into finished products. Any changes to selling price are recorded as Markups or Markdowns. Full Stock Held information is stored, giving Total Purchases, Total Sales, Stock Held value, Markups and Markdowns. These totals are available for the current month and the year to date, and a monthly report is printed. The Print Report Menu covers reports on each Stock Item, Stock Lists, Stock below Re-order Level and Price List. Search facilities allow searches by Department, Product Type and Supplier or any combination of these three.

TECHNICAL SPECIFICATIONS

SOFTWARE

- Program Capacity - 10 V.A.T. Rates
10 User defined Settlement Periods (1 Sales, 9 Purchase)
Maximum Annual Turnover £21 million
Maximum Annual Turnover any one account £1 million
- Printouts - Output to printer can be disabled
Single or Duplicate copies of Invoice/Credits/Statements
- All Ledgers - Journal Postings in all ledgers
Monthly Period End printouts of all accounts
- Sales Ledger - Up to 450 accounts and 3000 transactions per month
Optional Credit Limits with manual override
Three month Aged Debt analysis
- Purchase Ledger - Up to 450 accounts and 3000 transactions per month
User defined Settlement Periods Rates on each account
Three months Aged Debt analysis
- Nominal Ledger - Up to 400 accounts and 4000 transactions per month

HARDWARE

- Minimum requirements - B.B.C. Model B or B Plus
Acorn compatible DFS
Green/Black Monitor
Epson compatible printer (Others by special order)
- Accounts Package - Dual 80 Track Single Sided Disc Drives (2 x 200k)
- Stock Control - Dual 80 Track Double Sided Disc Drives (4 x 200k)

RETAIL PRICES

'Micro-Trader' Accounts Suite	£ 200 . 00
'Micro-Stock' Stock Control Module	£ 95 . 00

All prices V.A.T. exclusive.